



Sub office (Frenchman's Head)
P.O. Box 100, Hudson, Ontario P0V 1X0
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No. 28 (Kejick Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3211
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Sub office (Whitefish Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3228
Fax: (807) 582-3839

EMPLOYMENT OPPORTUNITY

Business Development Manager

Summary: Lac Seul First Nation is seeking a Business Development Manager. The Business Development Manager will be responsible for facilitating, promoting, and ensuring community and economic development to supporting local business opportunities and increasing local employment. Under the direction and supervision of the Director of Economic Development, the Business Development Manager will be involved in the duties directly related to the economic development of Lac Seul First Nation. In addition, duties will also include planning and providing organizational support to the overall day-to-day operations of the Economic Development department. Travel will be required.

Qualifications and Key Responsibilities are (but not limited to):

- A Diploma/Degree in Business Administration or a business-related field preferred
- Minimum of one year of managerial experience preferred
- Proficient with Microsoft office suite and project management software
- Ability to successfully complete application forms and reporting forms
- Knowledge of local, regional, and territorial economic development potential and opportunity's ability to identify and promote community economic development projects and initiatives
- Knowledge and experience in business planning and conducting market analysis, ability to develop and analyze business plans
- Knowledge and experience in financial planning, budgeting, management, reporting, and analysis, utilizing generally accepted accounting principles
- Must be able to plan economic development presentations and summits
- Knowledge and understanding of relevant legislation, policies, and procedures

- An understanding of the northern economic, cultural and political environment is considered an asset
- Must be able to work under minimum supervision and be highly motivated
- Must be an effective team worker and able to work alone as required
- Must possess a valid Ontario Class "G" driver's license and have access to a vehicle

Location: Lac Seul, ON
Term: Full-time position
Rate: Starting salary is \$67,795.00 and up, depending on qualifications and experience
Hours: 8:30 a.m. – 4:30 p.m., 35hrs/week
Closing: September 16, 2022, by 4:30 p.m., late applications will not be accepted.

<p>Please submit a cover letter along with a resume, and written permission for LSFN Human Resources to contact two employment references, (most recent supervisors) must be provided. Applications can be mailed, faxed, emailed, or delivered to:</p>	<p>Lac Seul First Nation Frenchman's Head Band Office Attention: C/o HR Dept. P.O. Box 100 Hudson, ON. P0V 1X0 Fax #: (807) 582-3585 Email: resumes@lacseulfn.org</p>
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Lac Seul First Nation requires Criminal Reference Checks for those offered positions. We thank all applicants, however, only those being offered an interview will be contacted.

As per policy, applicants should note that COVID-19 Vaccination is required for all Lac Seul First Nation staff.