



## INDEPENDENT FIRST NATIONS ALLIANCE

### SIOUX LOOKOUT OFFICE

P.O. Box 5010, 98 King Street, Sioux Lookout, ON P8T 1K6

Toll Free: 1-888-253-IFNA

Tel: (807) 737-1902 | Fax: (807) 737-3501

# Position Title: Casual - Student Home Worker

Reporting to: Residence Manager

Location: Sioux Lookout

Start Date: Casual or On-Call for 2023/24 school year

### Position Summary:

- This position will be based in Sioux Lookout, and emphasis will be put on hiring Casual Student Home Workers living in or near Sioux Lookout, Lac Seul, Hudson or Dryden.
- Reporting directly to the Residence Supervisor, the IFNA SSSP Casual Student Home Worker would work to support the students living in the IFNA residences. Each residence will have 2 staff, and the Casual staff will not have a fixed schedule but can be requested to cover shifts or activities as required for the program. They help provide meals, house activities, enforce house expectations, and provide transportation to and from school and so on. Staff also take the students to explore the community, to events, activities and on trips.

### Duties and Responsibilities:

- Be a role model and source of guidance for students by demonstrating healthy boundaries
- Teach and implement Life Skills, such as managing money, waking up early for school/work, completing assignments on time, learning to ask for help etc.
- Plan and prepare 3 healthy daily meals which include grocery shopping
- Implement and communicate the house rules and expectations. Follow the established process for daily house chores. Ensuring that the students are provided with guidance and training on properly completing the required tasks and chores
- Building rapport and trust with students through use of interpersonal communication skills
- Build a strong relationship with each student where they are comfortable in expressing themselves in a safe and secure environment
- Engage and interact with the students to encourage and support their wellbeing and development.
- Provide objective documentation; maintain clear and concise daily report for each shift
- Create and follow operating budgets for the house
- Promote, encourage and implement Native Language and Culture activities



- Participate in programming that would build stronger connections and support to students (i.e. camping trips, rabbit snaring, lunch and learn workshops)
- Communicate with student's parents, IFNA staff and school on progresses, challenges, appointments, incidents etc. in a timely manner
- Transporting and caring for students while receiving services, aide or participating in programming, including appointments where needed and out of town trips
- Participate in any meetings relating to the students' activities, development and successes
- Provide support with school homework as required
- Prepare the home prior to students arriving which include fully participating and attending the onboarding and orientation
- Review of the routines, rules, and expectations as indicated in the Residence Handbook
- Other duties as assigned

#### **Position Requirements:**

- OSSGD or equivalent;
- Experience working in First Nations/NAN Communities an asset
- Knowledge of Indigenous Family Systems and communities IFNA serves
- CPR/First Aid, Safe Food Handling, Assist, Mental Health First Aid and other trainings will be required.
- Experience providing crisis intervention services
- Superior interpersonal, verbal and written communication skills; ability to speak Oji-Cree; Ojibway or Cree an asset
- Superior judgment and assessment skills
- Experience working as part of a team with the ability to work independently
- Ability to maintain confidentiality
- Flexibility to work in different environments and settings
- Maintain objectivity when working under pressure
- Ability to work in a fast-paced environment
- Ability to work cooperatively with service providers and collaborate with other resource persons and facilitate planning and action
- Class G Driver's license with 3 years driving experience and driver's abstract
- Must provide Vulnerable Sector Criminal Reference Check

#### **Closing Date: Position open until filled**

Salary will be based on a combination of qualifications and experience.

To apply for the Student Home Worker position, or for more information – please email [recruitment@ifna.ca](mailto:recruitment@ifna.ca)