



INDEPENDENT FIRST NATIONS ALLIANCE

SIOUX LOOKOUT OFFICE

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Integrated Emergency Services

Job Opportunity: Safety & Security Services Manager

Start Date: ASAP

Job Location: Sioux Lookout is preferred, with Thunder Bay possible

Position Overview:

Reporting to the Director of Integrated Emergency Services (IES), the Security Manager ensures a security presence in designated IFNA communities and supports the Nursing Stations/Health Centers by ensuring the safety of all staff and visitors from all-hazards. Flexibility & cross-training within IES in emergency preparedness, fire and medical response roles is a key requirement of this position.

The successful candidate will have operational experience and should have their Incident Management Systems (IMS) 100 at minimum and be willing to participate in additional training.

The Safety & Security Services Manager role will be located in Sioux Lookout, Ontario.

Responsibilities:

- Will be responsible for overseeing security of Nursing Stations/Health Centers of IFNA communities, including the development and training of security guards in accordance with stipulations outlined in the program funded by the First Nations Inuit Health Branch.
- Primary responsibility is to ensure continuous local and effective security personnel onsite.
- Will oversee scheduling, hiring, and constructive feedback alongside the Security Supervisor of local security guards.
- Policy creation on an “as needed basis” to serve community needs.
- Maintain open lines of communication with Nurse Management, Nurse in Charge, Local Health Authorities and Local Security Supervisors to ensure the security needs of each site are met.
- Routinely meet with stakeholders, both in person and virtually.
- Write and submit year-end reports to the First Nations Inuit Health Branch that demonstrate financial accountability.



- Complete annual risk assessment and submit to the First Nations Inuit Health Branch
- Responsible for comprehensive and ongoing risk assessment with a pragmatic approach to addressing identified risks.
- Responsible for managing 'surge' security officers as may be required.
- Responding to emergencies if an Emergency Operations Centre is activated.
- Represent the IFNA as it relates to Emergency Management goals and objectives when requested.
- Preferred skills such as ability to conduct building and fire code inspections and other value-added services.
- Fulfilling other duties assigned by the Field Operations Officer, or the Integrated Emergency Services Director.

Position Requirements:

- Reside in Northwestern Ontario – preferably in Sioux Lookout.
- Will be responsible for the security officer positions in all IFNA communities in the future as IFNA expands security to those communities.
- Preference will be given to First Nation applicants in accordance with Part I, Section 7 of Canada's Employment Equity Act.
- Travel required to the IFNA communities and externally to promote or conduct service coordination/emergency response.
- Security Guard License – Mandatory – or ability to obtain within the first month of employment.
- Post-secondary education within emergency services field to include provincial certification Basic Security Guard training, Advanced Security Guard (Use of Force) training, Emergency First Aid Training.
- IES Cross Training - the ideal candidate will have either experience in emergency services (eg fire / medical) or a desire to develop that skill set as all IES managers are required to be cross-trained and be deployable.
- Training in Incident Management System (IMS) and Basic Emergency Management (BEM) courses, minimum of 100-200 level desired but not mandatory.
- At least two years of experience in security management.
- Knowledge of indigenous Emergency Services
- Ability and willingness to cross-train in other emergency services
- Understanding of Indigenous history, traditions, and beliefs with the ability to implement cultural values and practices within the delivery of services.
- Familiarity of Indigenous communities and organizations; experience working for an Indigenous organization would be considered an asset.
- Excellent cross-cultural knowledge and competency as well as strong intrapersonal, interpersonal, team and professional skills.



- Strong communication, advocacy, and organizational skills, along with ability to earn and maintain trust.
- Able to remain calm and productive while managing stressful situations
- Must have a valid driver's license, submission of criminal record check and vulnerable sector check are required.

Submit resume to: recruitment@ifna.ca

Closing Date: Position posted until filled.

Only selected candidates will be contacted.