



## INDEPENDENT FIRST NATIONS ALLIANCE

### SIOUX LOOKOUT OFFICE

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## Field Officer – Level 2 Integrated Emergency Services

**Type of Position: Full-Time Permanent & Casual Positions Available**

**Closing Date: Open until filled**

Serving remote IFNA communities

***Make a difference!***

Do you thrive in high-pressure situations, armed with quick thinking and a compassionate heart? If so, we have an exciting opportunity for you to join our dynamic team as a Field Officer serving our vibrant communities. At IFNA, we are committed to providing exceptional care to our community members. We believe in upholding the highest standards of Emergency Services while honoring the values and beliefs that define our organization. Join us in our mission to deliver compassionate and reliable Emergency Services to those who need it most.

### **Position Overview:**

As a Field Officer - Level 2, you'll play a vital role in enhancing the emergency response capacity of our communities. Working closely with local partners and supported by Indigenous Services Canada, you'll be at the forefront of emergency management, ensuring swift and effective responses to crises.

### **Responsibilities:**

**Emergency Management:** Maintains Emergency Management/Operations proficiency in the areas of basic rural firefighting, first responder/first response, and emergency/incident management. Serves as an instructor and delivers training in these areas.

**On-Call Readiness:** Covers assigned on-call schedules and is prepared to deploy within 4-12 hours of being notified of an activation. Sets up and maintains a command post on arrival at an incident.

**Community Partnerships:** Maintains an ongoing, client-focused relationship with the relevant community departments and workers. Maintains knowledge of other local, regional, or provincial/federal emergency service/management providers and agencies.

**Promotes Emergency Operations:** Spread awareness and preparedness throughout our communities. From establishing communication channels to updating emergency plans, you'll ensure everyone is ready to face the unexpected.

**Administrative Duties:** Keep things running smoothly behind the scenes. From reports to budgeting, your organizational skills will ensure our operations remain efficient and effective.



**Professional Expectations:** Never stop learning. Attend workshops and training sessions to hone your skills, ensuring you're always at the top of your game. May be required to have cross training as part of Integrated Emergency Services and perform other duties as assigned by Director or designate.

Note: Flexibility is key at IFNA. You may occasionally cover tasks outside your role, ensuring comprehensive support for our organization's mission.

**Position Requirements:**

- Post-secondary education in emergency services or equivalent experience.
- Certifications required include CPR, First Responder and EMR, Instructor certifications for Fire Responder, Emergency Responder and Firefighter.
- Requires IMC/ICS 200 or above.
- 3 years of experience in emergency management that includes the areas of Prevention, Mitigation, Preparedness, Response and Recovery.
- Valid G driver's license and access to reliable transportation.
- Criminal Record Check and Vulnerable Sector Screening and Child Abuse Registry check.
- Knowledge of indigenous Fire and Emergency Service and Indigenous Services Canada.
- Strong interpersonal and communication skills and ability to develop and maintain trust.
- Familiarity of Indigenous communities and organizations; experience working for an Indigenous organization.
- Understanding of Indigenous history, traditions, and beliefs; Ability to speak Ojibwe or Oji-cree is an asset.

**Why Join IFNA?** If you're passionate about making a positive impact in your community and possess the skills and qualifications outlined above, we want to hear from you! Join us in our mission to provide exceptional emergency medical care while embracing the values and beliefs of our organization.

We offer a full benefits package including health, dental, life insurance, short- and long-term disability, pension and vacation starting at 3 weeks.

**Salary:** \$30-45 per hour – based on a combination of experience and education.

Submit your resume and cover letter outlining your relevant experience and why you are the ideal candidate for this position to [recruitment@ifna.ca](mailto:recruitment@ifna.ca). We look forward to welcoming you to our team!

*Please note that only candidates under consideration will be contacted. We value diversity and encourage individuals from Indigenous backgrounds to self-declare, as preference may be given to candidates with such backgrounds in line with our commitment to inclusivity and community representation*