



INDEPENDENT FIRST NATIONS ALLIANCE

Job # 153 Jordan's Principle Team Lead

Location: IFNA Sioux Lookout Office (in person)

Department: Health Services

Type of Role: Full-Time

Are you passionate about overseeing the delivery of the Jordan's Principle program to identify the needs of clients, families, and communities in IFNA and support a healthy community? We're seeking a dedicated individual to join our team as a Jordan's Principle Team Lead. This role requires a strong commitment to cultural safety and humility and will be dedicated to improving the health and well-being of First Nations clients, families, and communities.

Responsibilities:

- Maintains ongoing, client-focused relationships with community departments to ensure timely service provision to children and families.
- Supervise day-to-day activities of the Jordan's Principle team
- Works in collaboration with IFNA Communities' Health, Education and Social Service Workers to determine scope of services available within those communities.
- Communicates with applicable community departments and workers to identify any gaps within the existing health support and services that are available to community members.
- Carries out administration duties accurately and timely, such as developing, preparing, and submitting periodic reports for the program, file maintenance, gathering documents, preparing, and submitting applications and reimbursement claims, and maintenance of tracking sheets, etc.
- Promotes and increases awareness of Jordan's Principle within IFNA communities
- Maintains an active involvement with the Emergency Operations Committee (EOC)

Position Requirements:

- Post-secondary education within a health-related field; equivalent education and experience may be considered.
- At least two years of experience providing case management services to children, families, and communities.
- At least one year experience in coordinating and supervising teams and working collaboratively with diverse stakeholders
- Knowledge of the Jordan's Principle Initiative, as well as a good understanding of provincial health services and Indigenous Services Canada.
- Excellent cross-cultural knowledge and competency as well as strong intrapersonal, interpersonal, team and professional skills.



- Strong communication, advocacy, interpersonal, and organizational skills.
- Able to remain calm and productive while managing stressful situations.
- Ability to travel occasionally to IFNA communities
- Driver's license G with clear driving abstract and available reliable vehicle
- A good understanding of the culture and the language is a definite asset
- Familiarity with the independent First Nations Alliance First Nations is also an asset

Note: Flexibility is key at IFNA. You may occasionally cover tasks outside your role, ensuring comprehensive support for our organization's mission.

Why Join IFNA? If you're ready to contribute to the efficient operation of health services programs and make a meaningful difference, apply now to join our team. We welcome individuals who are committed to supporting the well-being of our communities.

We offer a full benefits package including health, dental, life insurance, short- and long-term disability, pension and vacation starting at 3 weeks.

Salary Range: \$80,000 to \$97,000

Schedule: Regular hours from Monday to Friday with weekends, overtime and on-call availability.

Submit your resume and cover letter outlining your relevant experience and why you are the ideal candidate for this position to recruitment@ifna.ca identifying **Job # 153**. We look forward to welcoming you to our team!

Deadline: Position will be open until filled.

Please note that only candidates under consideration will be contacted.

We value diversity and encourage individuals from Indigenous backgrounds to self-declare, as preference may be given to candidates with such backgrounds in line with our commitment to inclusivity and community representation