



INDEPENDENT FIRST NATIONS ALLIANCE

Job #174 Academic Student Engagement Worker

Location: Muskrat Dam

Department: Education

Type of Role: Part-Time

Are you passionate about assisting child/youth at risk (high absenteeism rates) by providing school support services? We're seeking a dedicated individual to join our team as an Education - Academic Student Engagement Worker. This position works along side community education programs and helping in facilitating and building attendance and retention rates among youth. The role will report to the Education Director.

Responsibilities:

- Adheres to policies and procedures to ensure student safety and well-being.
- Conducts home visits for students at risk (e.g., high absenteeism).
- Collaborates with community schools and programs to identify disengaged students.
- Develops and implements a comprehensive educational and counseling strategy for mentoring and instruction.
- Leads individual or group academic counseling sessions to address student concerns.
- Evaluates students and creates individualized plans to achieve secondary objectives.
- Guides students in career decisions and provides information on university sessions, job requirements, and scholarships.
- Attends community school and secondary site services daily.
- Establishes role as student representative and advocate with students, parents, and schools.
- Works with youth and families to identify barriers to accessing school services and support.
- Maintains communication with Student Education Secondary Support Teachers, parents, students, and communities.
- Completes assessments, analyzes results, and provides feedback.
- Prepares and presents student progress reviews.
- Submits weekly reports to the manager on completed tasks.

Position Requirements:

- Grade 12 or equivalent required; relevant experience will be considered in lieu of formal education.
- 2 years of experience in a related field or organization is an asset.
- Valid G class driver's license, clear driving abstract, and access to a reliable, insured vehicle.
- Valid Criminal Records Check with Vulnerable Sector.
- Ability to maintain a high level of confidentiality when handling sensitive information.
- Knowledge of Indigenous history, traditions, and beliefs, with the ability to incorporate cultural values and practices in service delivery. Proficiency in an Indigenous dialect is an asset.



- Familiarity with the independent First Nations Alliance First Nations is also an asset.

Note: Flexibility is key at IFNA. You may occasionally cover tasks outside your role, ensuring comprehensive support for our organization's mission.

Why Join IFNA? If you're ready to contribute to the efficient operation of the Education programs and make a meaningful difference, apply now to join our team. We welcome individuals who are committed to supporting the well-being of our communities.

Salary Range: \$23.10 - \$26.44/hour

Schedule: Part-time hours from Monday to Friday.

Submit your resume and cover letter outlining your relevant experience and why you are the ideal candidate for this position to recruitment@ifna.ca identifying **Job #174**. We look forward to welcoming you to our team!

Deadline: Position will be open until filled.

Please note that only candidates under consideration will be contacted.

We value diversity and encourage individuals from Indigenous backgrounds to self-declare, as preference may be given to candidates with such backgrounds in line with our commitment to inclusivity and community representation.