



INDEPENDENT FIRST NATIONS ALLIANCE

SIOUX LOOKOUT OFFICE

34 Prince Street, Sioux Lookout, ON P8T 1K6

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Job # 157 - Youth Multi-Purpose Worker - Education Department

Full-Time Term Positions available

Closing Date: Open until filled

Location: Thunder Bay or Sioux Lookout, Ontario (in person)

Under the direct supervision of the Residence Manager, the Youth Multi-Purpose Worker performs a range of duties to support the Residence Programs provided through the Independent First Nations Alliance (IFNA) within the areas of Wellness, Education and Residences. They provide administrative support to ensure programs are operating efficiently and meeting the needs of the students and team members.

Responsibilities:

1. Administrative Support:

- Coordinates all student services within residence within designated hours
- Maintains accurate student records, while ensuring the security of sensitive information

2. Program Support:

- Implements and communicates the house rules and expectations, creating a process for daily house chores and providing students with guidance and training.
- Transports and cares for students while receiving services, or participating in programming, including appointments and possible out of town trips.
- Plans and prepares healthy meals and snacks, including grocery shopping.
- Communicates with student's guardians, staff, and school on progress, appointments, and incidents in a timely manner.
- Participates in any meetings related to student's activities, development, and successes.

3. Role Model and Mentor:

- Acts as a role model and source of guidance for students by demonstrating healthy boundaries.
- Builds rapport and trust with students through use of interpersonal communication.
- Engages and interacts with students to encourage and support their wellbeing and development.

4. Life Skills Training:

- Provide instruction in essential life skills such as money management, completing assignments on time and encouraging asking for help.
- Promotes, encourages, and implements participation in Native Language and Culture activities.



- Provides guidance and assistance to students in the Home Away Program.

Note: Flexibility is key at IFNA. You may occasionally cover tasks outside your role ensuring comprehensive support for our organizations mission.

Position Requirements:

- College Diploma in related field such as Social Services or Human Services considered an asset.
- Minimum 2 years of experience working with First Nations youth, or a similar environment.
- Class G Driver's license with a clean driver's abstract required.
- Must maintain a Vulnerable Sector Criminal Records Check.
- Covid-19 vaccinated
- Proficiency in Microsoft 365 Suite.
- Strong understanding of Indigenous education issues, challenges, and delivery methods.
- Knowledge of the developmental, educational, emotional, social and recreational needs of youth and families, traditions, and beliefs; proficiency in an Indigenous dialect is advantageous.
- Familiarity with Indigenous history, traditions, and beliefs with the ability to implement cultural values and practices.
- Excellent organizational skills and ability to prioritize tasks effectively.

Why Join IFNA? Here, it's more than a job – it is a chance to part of a community-driven effort to uplift and empower our youth. You will have the opportunity to grow professionally, contribute to meaningful initiatives, and create lasting positive change.

If you are ready to make a tangible impact and support Indigenous youth on their journey, apply now! Your passion, skills, and commitment are exactly what we need.

Salary: \$50,000 to \$60,000

Schedule: Full-Time (regular hours Monday to Friday), Part-Time (15 to 20 hours per week) and Casual positions available.

Submit your resume and cover letter outlining your relevant experience and why you are the ideal candidate for this position to recruitment@ifna.ca identifying **Job # 157**. We look forward to welcoming you to our team!

Please note that only candidates under consideration will be contacted.

We value diversity and encourage individuals from Indigenous backgrounds to self-declare, as preference may be given to candidates with such backgrounds in line with our commitment to inclusivity and community representation.